

SOUTH ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Tracy Downing , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: South Elementary School's mission is to help our students establish a solid academic foundation on which the building blocks of learning can be erected. We instill in our students a sense of respect for personal property and a sense of respect for community responsibility. Our students will leave South Elementary School equipped with the skills they need to successfully transition to higher education.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: At South Elementary School, We will involve parents in our Title 1 meetings, PTO, SAC, and Parent Involvement Meetings. PTO, SAC, and Parent Involvement Committee will have input into the School Improvement Plan and how Title 1 monies are spent. Parent input will be documented in meeting minutes.

We look forward to inviting parents to participate in the above activities using one or more of the following dual language communications: newsletters, automated calls, Monday Memos, and Facebook. SAC faculty members will be elected by their peers.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Annual Title 1 Parent Meeting	This meeting will be held in September 2016.
2	Literacy First	Title I money will be spent to provide Literacy First training, Literacy First Coaching, and Literacy First resource books for our teachers.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Annual Meeting	Tracy Downing	September 2016	Attendance sign in sheets and Parental Involvement Survey Data indicating whether or not the intended information was delivered.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: We will offer parental involvement activities on a monthly basis with the exception of the month FSA takes place. We will offer parents the opportunity to visit with their child's teacher at any time during each week. We will communicate each week in one or more of the following ways: the Monday Memo, with our agendas, via email,

and/or by phone.

We will continue to host all of our parental involvement activities at 5:30 PM as our parents have indicated it is the most convenient time to attend activities.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Kindergarten Open House	Prin, AP, Kinder Grade Chair	Parents will be invited in English and Spanish with the intention of providing them with information that they can use at home to support the educational process at home.	8/16/16	The evidence of the effectiveness of our parental involvement activities will be determined by a triangulation of improved performance data: iReady data, Literacy First Assessment data, and grades.
2	Home Trick and Treat	Prin, AP, PI Team	Parents will be invited in English and Spanish with the intention of providing them with information that they can use at home to support the educational process at home.	10/25/16	The evidence of the effectiveness of our parental involvement activities will be determined by a triangulation of improved performance data: iReady data, Literacy First Assessment data, and grades.
3	Our International Home	Prin, AP, PI Team	Parents will be invited in English and Spanish with the intention of providing them with information that they can use at home to support the educational process at home.	11/15/16	The evidence of the effectiveness of our parental involvement activities will be determined by a triangulation of improved performance data: iReady data, Literacy First Assessment data, and grades.
4	Winter Carnival	Prin, AP, PI Team	Parents will be invited in English and Spanish with the intention of providing them with information that they can use at home to support the educational process at home.	12/9/16	The evidence of the effectiveness of our parental involvement activities will be determined by a triangulation of improved performance data: iReady data, Literacy First Assessment data, and grades.
5	Math Scavenger Hunt	Prin, AP, PI Team	Parents will be invited in English and Spanish with the intention of providing them with information that they can use at home to support the educational process at home.	1/17/17	The evidence of the effectiveness of our parental involvement activities will be determined by a triangulation of improved performance data: iReady data, Literacy First Assessment data, and grades.
6	FSA Family Fun and Food	Prin, AP, PI Team	Parents will be invited in English and Spanish with the intention of providing them with information that	2/21/17	The evidence of the effectiveness of our parental involvement activities will be determined by a triangulation

			they can use at home to support the educational process at home.		of improved performance data: iReady data, Literacy First Assessment data, and grades.
7	Science Fair	Prin, AP, PI Team	Parents will be invited in English and Spanish with the intention of providing them with information that they can use at home to support the educational process at home.	5/16/17	The evidence of the effectiveness of our parental involvement activities will be determined by a triangulation of improved performance data: iReady data, Literacy First Assessment data, and grades.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Literacy First for K-2 PD	Principal and Literacy First Consultant	Teachers will receive PD in one or more of the following areas: fluency, comprehension, vocabulary, phonics and phonemic awareness, writing.	9/19/16	The Coaching Day is designed to determine the effectiveness of the professional development day. During the Coaching Day, the paid Literacy First Consultant tours the classrooms ensuring the implementation of the research based instructional practice. During the parental involvement activities, parents are informed of the practice and how it impacts student achievement. Parents are invited to participate and give input.
2	Literacy First for 3-5 PD	Principal and Literacy First Consultant	Teachers will receive PD in one or more of the following areas: fluency, comprehension, vocabulary, phonics and phonemic awareness, writing	9/20/16	The Coaching Day is designed to determine the effectiveness of the professional development day. During the Coaching Day, the paid Literacy First Consultant tours the classrooms ensuring the implementation of the research based instructional practice. During the parental involvement activities, parents are informed of the practice and how it impacts student achievement. Parents are invited to participate and give input.
3	Coaching Day for K-2	Principal and Literacy First Consultant	Improved Teaching	10/10/16	The Coaching Day is designed to determine the effectiveness of the professional development day. During the Coaching Day, the paid Literacy First Consultant tours the classrooms ensuring the implementation of the research based instructional practice. During the parental involvement activities, parents are informed of the practice and how it impacts student achievement. Parents are invited to participate and give input.

4	Coaching Day for 3-5	Principal and Literacy First Consultant	Improved Teaching	10/11/16	The Coaching Day is designed to determine the effectiveness of the professional development day. During the Coaching Day, the paid Literacy First Consultant tours the classrooms ensuring the implementation of the research based instructional practice. During the parental involvement activities, parents are informed of the practice and how it impacts student achievement. Parents are invited to participate and give input.
5	Literacy First K-2 PD	Principal and Literacy First Consultant	Teachers will receive PD in one or more of the following areas: fluency, comprehension, vocabulary, phonics and phonemic awareness, writing	11/14/16	The Coaching Day is designed to determine the effectiveness of the professional development day. During the Coaching Day, the paid Literacy First Consultant tours the classrooms ensuring the implementation of the research based instructional practice. During the parental involvement activities, parents are informed of the practice and how it impacts student achievement. Parents are invited to participate and give input.
6	Literacy First 3-5 PD	Principal and Literacy First Consultant	Teachers will receive PD in one or more of the following areas: fluency, comprehension, vocabulary, phonics and phonemic awareness, writing	11/15/16	The Coaching Day is designed to determine the effectiveness of the professional development day. During the Coaching Day, the paid Literacy First Consultant tours the classrooms ensuring the implementation of the research based instructional practice. During the parental involvement activities, parents are informed of the practice and how it impacts student achievement. Parents are invited to participate and give input.
7	Coaching Day for K-2	Principal and Literacy First Consultant	Improved Teaching	1/9/17	The Coaching Day is designed to determine the effectiveness of the professional development day. During the Coaching Day, the paid Literacy First Consultant tours the classrooms ensuring the implementation of the research based instructional practice. During the parental involvement activities, parents are informed of the practice and how it impacts student achievement. Parents are invited to participate and give input.
8	Coaching Day for 3-5	Principal and Literacy First Consultant	Improved Teaching	1/10/17	The Coaching Day is designed to determine the effectiveness of the professional development day. During the Coaching Day, the paid Literacy First Consultant tours the classrooms ensuring the implementation of the research based instructional practice. During the parental involvement activities,

					parents are informed of the practice and how it impacts student achievement. Parents are invited to participate and give input.
9	Literacy First K-2 PD	Principal and Literacy First Consultant	Teachers will receive PD in one or more of the following areas: fluency, comprehension, vocabulary, phonics and phonemic awareness, writing	2/6/17	The Coaching Day is designed to determine the effectiveness of the professional development day. During the Coaching Day, the paid Literacy First Consultant tours the classrooms ensuring the implementation of the research based instructional practice. During the parental involvement activities, parents are informed of the practice and how it impacts student achievement. Parents are invited to participate and give input.
10	Literacy First 3-5 PD	Principal and Literacy First Consultant	Teachers will receive PD in one or more of the following areas: fluency, comprehension, vocabulary, phonics and phonemic awareness, writing	2/7/17	The Coaching Day is designed to determine the effectiveness of the professional development day. During the Coaching Day, the paid Literacy First Consultant tours the classrooms ensuring the implementation of the research based instructional practice. During the parental involvement activities, parents are informed of the practice and how it impacts student achievement. Parents are invited to participate and give input.
11	Coaching Day for K-2	Principal and Literacy First Consultant	Improved Teaching	3/6/17	The Coaching Day is designed to determine the effectiveness of the professional development day. During the Coaching Day, the paid Literacy First Consultant tours the classrooms ensuring the implementation of the research based instructional practice. During the parental involvement activities, parents are informed of the practice and how it impacts student achievement. Parents are invited to participate and give input.
12	Coaching Day for 3-5	Principal and Literacy First Consultant	Improved Teaching	3/7/17	The Coaching Day is designed to determine the effectiveness of the professional development day. During the Coaching Day, the paid Literacy First Consultant tours the classrooms ensuring the implementation of the research based instructional practice. During the parental involvement activities, parents are informed of the practice and how it impacts student achievement. Parents are invited to participate and give input.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: This year our initiative is "South is our Home". All activities will be geared toward making parents and students feel like they are part of a family. Parents are invited to attend our PTO meetings, our SAC Committee meetings, and will be invited to our school each month for our PI functions. In addition to those activities, parents are invited on field trips and are invited to volunteer. We do have parents resources that are provided to parents and students of struggling students.

Parents will be invited through flyers (Spanish/English), posters, social media, websites, and marquee. Sign-in sheets and the parental involvement survey will be used as evidence of participation.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: At the beginning of the school year, a Title I meeting will take place and information regarding Title I will be presented. Throughout the school year, information is disseminated that is designed to promote active participation by the parents in the child's education. This information informs parents of required assessments, curriculum, and materials that are used to educate. Parents are encouraged to meet with their children's teachers at any time that is convenient for them.

We look forward to inviting parents to participate in the above activities using one or more of the following: newsletters, automated calls, Monday Memos, and facebook.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: We will provide ALL parents with opportunities to participate in all parental involvement activities. All parents who are interested sign up for PTO, SAC, PI, and to volunteer at Open House using school wide forms. PBS events are open to all parents, and we notify parents of all events in English and in Spanish in newsletters, Facebook, and the webpage. The migrant advocate will be available to translate for parents who do not speak Spanish. We also have access to Optimal Phone Service that will translate for speakers of any language. Flexible times and dates are offered for parent meetings in order to accommodate families with transportation and/or work needs.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parent Involvement Meetings	Principal, Assistant Principal, Reading Coach, Parent Involvement Committee, teacheres	New/Updated curriculum to improve test scores	September - May
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Provide meetings at a convenient time for parent and teacher in flexible locations	Principal, Assistant Principal, Guidance, Teachers, Reading Coach	To empower parents to support their children to increase test scores	September - May

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Trick and Treat Night	1	86	Parents were able to better support their students at home with the resources provided by teachers.
2	Our International Home	1	24	Parents were given information on how to support the educational process at home and view student work/projects.
3	Dr. Walker Take 20	1	25	Parents were given information on the benefits of a dedicated nightly reading time.
4	FSA Night	1	70	Parents were given information on how to access resources and support the educational process at home.
5	Kindergarten Open House	1	44	Parents were given information on how to support the educational process at home.
6	Title I Annual Parental Meeting	1	12	Parents were given information on how to support the educational process at home.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Team Planning PLC	40	33	Teachers were given information on how to involve parents in the educational process during a PLC. We all agreed that parents would receive a weekly newsletter from all teachers that provided information about school, events, homework, and activities.
2	MTSS Meetings	42	8	Teachers were given information on how to inform parents of the Tier II Tier III process of RtI MTSS whereby teachers inform parents of explicit interventions employed by the teacher to help the student achieve.
3	Parental Involvement Meetings	6	12	Faculty, staff, and parents met six times throughout the year to plan our monthly parental involvement activities.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have

limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Students at South Elementary School were required to attend school for an additional hour due to poor performance. As a result, I believe parents participating in after school activities decreased.	South Elementary School will resume normal school hours in 2016-2017. This should encourage more participation in PI events.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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